

## Report of the Chair

### Scrutiny Programme Committee – 4 August 2014

#### SCRUTINY ANNUAL REPORT – 2013-14

<b>Purpose</b>	To provide a report on the work of scrutiny for the municipal year 2013-14.
<b>Content</b>	This report provides background to the annual report and the reasons for the format. The annual report 2013-14 is attached.
<b>Councillors are being asked to</b>	Consider and agree the content of the annual report
<b>Lead Councillor(s)</b>	Councillor Mike Day, Chair of the Scrutiny Programme Committee Councillor Robert Smith, Vice Chair
<b>Lead Officer(s)</b>	Dean Taylor, Director – Corporate Services
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1. Every year Council requires that an annual report is produced for the work of scrutiny for the previous municipal year.
2. The Scrutiny Annual Report is used to:
  - Highlight the work carried out by scrutiny
  - Show how scrutiny has made a difference
  - Support continuous improvement for the scrutiny function
3. For the third year the report is being produced as a simple scorecard. This approach is intended to highlight a small number of key indicators that illustrate four performance questions. These questions, which are intended to reflect a 'results based' approach, are:
  - What was the impact of scrutiny?
  - How well did we do it?
  - How much did scrutiny affect the business of the Council?
  - How much scrutiny did we do?
4. This year charts have been added that show comparative data for last year and for the year before where available. Arrows on the main scorecard have also been added to indicate the direction of change for each measure.

5. Councillors should also consider whether the indicators will be suitable for future reports or whether different indicators should be used or developed.

### **Financial Implications**

6. There are no additional financial implications at this stage. The annual report will only be produced electronically and there will be no additional printing or publicity costs.

### **Legal Implications**

7. The Council Constitution requires that an overview & scrutiny annual report is produced each year although the style and content of the annual report is not prescribed.

**Background Papers:** none

### **Appendices:**

1. Scrutiny Annual Report 2013-14

Legal Officer: Nigel Havard

Finance Officer: Carl Billingsley